



**Kensington & Chelsea
Local Involvement Network**

Unit 25, Shaftesbury Centre

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minutes of meeting

project title	Kensington & Chelsea Local Involvement Network		
meeting type	Health & Social Care Management Group Meeting		
minute no	M18	Ref	LINK
held at	London Lighthouse, 111 - 117 Lancaster Road, Ladbroke Grove, London, W11 1QT	held on	26 January 2011
present	Abdul Towolawi (Vice Chair) Christine Vigars (Chair) Dahabo Guled Gaenor Holland-Williams Ivan Moore Patricia Gani Reneta Charles Robin Tuck Tera Younger Host: Paula Murphy LINK Coordinator Simmone Hall LINK Administrator		
apologies	Suresh Gupta, Margaret Cairns-Irven, Angela Spence		

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Item	Introduction	Action
1.0	Christine welcomed all those attending the meeting.	
2.0	Agreed Minutes – 25th November 2010	
	The minutes of the last meeting were approved for accuracy.	
3.0	Update on Work Plan	
	<p>3.1 Successful on fund raising K&C LINK was successful in two funding applications; Dignity Champions project which received an Adult Social Care grant and also funding received from the Primary Care Trust for patient participation groups in K&C for 2011.</p> <p>3.2 Sub-groups work plan (to carryover to next meeting)</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Sub-group Chairs to identify the priorities for their sub-group, concentrating on things that are achievable within the next nine months. This will be discussed at the next management group meeting on March 24th. 2. Paula to circulate a simplified copy of 'the Health & Social Care Bill' as a reference to the group before the next meeting. 	<p>Margaret /Ivan/ Christine</p> <p>Paula Murphy</p>
4.0	Budget Update	
	Paula Murphy went through an update on the LINK current budget with the group looking at current and expected spending for 2011.	
5.0	Update on Communications Plan	
	<p>Paula gave an update on recent LINK activities, highlighting; outreaching events carried out recently, the number of new members signed-up, up-coming events planned to the end of March 2011 and new volunteers recruitment.</p> <p>LINK has a presence at the Gold Standard Awards and has met with the Community Engagement team</p>	

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	<p>to see how LINK can support and promote the LINK via the Gold Standard Awards.</p> <p>Plans are underway to recruit to a lay representative on the local Safeguarding Children Partnership board. This will be part of the tri-borough arrangement covering Hammersmith & Fulham, Kensington & Chelsea and Westminster.</p> <p>Children and Young People The LINK is looking into developing a scheme with 6th form students where they will work towards credit as part of their course then the LINK will train them as Communication Researchers. They will then go out and highlight issues to other young people.</p> <p>Action Anyone in contact with local secondary schools and can recommend a school to approach should inform LINK staff</p> <p>The group commented that it is best to look to recruit in K&C first before including other boroughs as it is difficult for one person to represent three boroughs.</p>	All
6.0	K&C LINK 2011/12 Update	
	<p>A portfolio of LINK achievements was presented to Cllr Ahern as a way of an update on the LINK. He indicated that he would support the LINK for 2011/12.</p> <p>K&C LINK funding figures for 2011/12 are yet to be confirmed by the department of health.</p>	
7.0	Update on Training	
	<p>7.1 Procurement training The LINK is developing a Patient and Public Procurement Panel for residents of Kensington and Chelsea, Hammersmith & Fulham and Westminster. The panel made up of 14 trained members of the public, will assist commissioners with the design and delivery of local health and social care services e.g. designing service specifications, assessing tenders, interviewing potential service providers.</p> <p>Interested residents will need to commit to a two-day training programme – day 1 on March 9th and day 2 to take place in the summer.</p>	All

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	<p>7.2 Cancer Ambassadors Champions Training The Cancer ambassadors completed cervical cancer training on 25th January and breast cancer screen training on 4th February. A fourth and final training session on 'breast screening and preparing for outreach in the community' will take place on 1st March.</p> <p>Action</p> <ul style="list-style-type: none"> - LINK Host staff to circulate community representative course to all members when this is repeated. 	<p>Paula / Simone</p>
7.0	<p>Homelessness Report</p>	
	<p>The group was asked to feedback their views on the circulated draft report on Homeless people in Kensington & Chelsea that was put together by LINK Volunteer, Moramay Nunez-Trejos. The aim of the report was to ensure that the voices of service users are heard with regards to services that work well and those that do not work so well.</p> <p>The group made the following suggestions for action:</p> <ul style="list-style-type: none"> - Separate out recommendations, showing clearly what is to be done and who will carryout the work - Simplify section 10 on page 9 (Robin) - Integrate official statistics into report from organisations such as Centre Points (Nafsika) - Mention the reason for not including non – EU residents - Circulate the report to the Commissioner, PALs, RBKC, and the PCT once completed 	<p>All</p>
8.0	<p>Reporting from Members</p>	
	<p>Abdul Towolawi – NW London Sector - Patient and Public Reference/advisory Group Chairs meeting.</p> <p>It was agreed at the meeting held in January that with effect from April 2011 there will be a LINK representative on the board at the Sector level. The group will provide regular reports and escalate issues for resolution to the NW London Board through the group chair's representative on the Programme Board. The NW London communication strategy draft will be updated and approved by all eight LINKs in the</p>	

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	<p>sub region.</p> <p>The Reference/ advisory group agreed to address Urgent Care /planned care for Mental Health as part of their end of year priorities.</p> <p>Ivan Moore Attended cross borough Quality Accounts Mental Health meeting in December 2010. Meeting went well. The group is hoping to have these meeting every three months.</p> <p>Patricia Gani – LINK Physical Disability Sub-group Chaired Physical Disability Sub-group meeting on 25th January. Francis Boyce, from Arthritis Care presented on Arthritis. The Chair from Hammersmith & Fulham (H&F) Disability forum also took part in the meeting. The discussed and considered cross borough working with H&F Disability forum.</p> <p>Represented LINK at People First – Board meeting at the Kensington Town Hall on 17th January. LINK members are invited to participate in training courses run by People First in areas such as ‘Personalisation’</p> <p>Reneta Charles - Sub-group reference group Attended Safeguarding Adult Reference Group on-behalf of the LINK in January. The group will next meeting on 2nd February. Started introduction to the Family and Children seminar on 27th January and will also be attending meeting on Quality account.</p> <p>Dahabo Guled – Somalia Forum Somalia forum in K&C is looking to start joint partnership work with K&C LINK. The forum is holding their Health and Wellbeing event on Wednesday, March 9th. All are welcome to attend.</p> <p>Gaenor Holland-Williams Represented LINK recently in the marking of tenders for the memory assessment services. Will giving a talk on Dignity Champions on 27th January on-behalf of the LINK.</p>	<p>All</p>
<p>10</p>	<p>Date and venue of next meeting</p>	

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	<p>Date: 24th March 2011 Time: 5 – 7pm Venue: London Lighthouse, 111- 117 Lancaster Road, Ladbroke Grove, London, W11 1QT</p>	<p>All</p>
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