



**Kensington & Chelsea  
Local Involvement Network**

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**minutes of meeting**

<b>project title</b>	Kensington & Chelsea Local Involvement Network		
<b>meeting type</b>	K&C LINK Older People's Sub-Group Meeting		
<b>minute no</b>	M-11	<b>Ref</b>	LINK
<b>held at</b>	Kensington United Reform	<b>held on</b>	22 <sup>nd</sup> March 2011

<b>present</b>	Gaenor Holland-Williams	K&C LINK Member
	Christine Vigars (Chair)	K&C LINK Management Group Member
	Catherine Larkin	K&C LINK Member
	Drewer Watson	K&C LINK Member
	Laura Radley	K&C LINK Member
	Jean Bayliss	K&C LINK Member
	Julia Linfoot	Housing for Women
	Lina Senior	
	Mary Leamark	K&C Age Concern
	Rita Contreras-Cruz	K&C LINK Member
	Robin Tuck	K&C LINK Management Group Member
	Rosemary Watt	K&C LINK Member
	Yanju Ejegi	K&C LINK Member
	<b>Guest:</b>	
	Don Neame	Tower Hamlets Primary Care Trust
	Jill Anderson	Imperial College Healthcare Trust
	<b>Host:</b>	
	Simmons Hall	LINK Administrator
	Chris Conn	LINK Development Officer

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apologies	Natalie Doyle, Abdul Towolawi

Item	Welcome & Introductions	Action
1.0	Christine welcomed those attending the meeting including guest from Tower Hamlets Primary Care Trust and Imperial College Healthcare Trust.	
2.0	<b>Agreement of Minutes – 2<sup>nd</sup> February 2011</b>	
	The minutes of the last meeting were approved.	
3.0	Imperial College Healthcare Trust Draft Adult Patient Discharge Policy by Ms Jill Anderson, Acting Head of Programme Management, ICHT	
	<p>Jill Anderson discussed Imperial College Healthcare Trust Draft Adult Patient Discharge Policy looking at the process, purpose of the new discharge, how it will be measure and monitored and the consultation process.</p> <p>Jill Anderson explained that the main emphasis of Imperial College Healthcare Trust Draft Adult Patient Discharge Policy is ensuring that the processes provide the maximum value with the minimum waste.</p> <p>The trust is introducing a 'discharge ticket' form. This is given to patients at the point of admission and provides information on the date patients are expected to be discharged and also information around information to consider and act on during their inpatient stay.</p> <p>The trust will ensure that key performance indicators are put in place and that both internal and external stakeholder are consulted.</p> <p><b>Discussion</b></p> <p><b>Q.</b> Who will be responsible for the discharge ticket?</p> <p><b>Ans.</b> The nurses on the ward will be responsible for the discharge ticket and for ensuring that the information gets to patients.</p> <p><b>Q.</b> Will the discharge ticket apply to all hospitals?</p> <p><b>Ans.</b> Yes, this will be sent to other hospitals not just Imperial.</p>	

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	<p><b>Q.</b> Are you aware that difficulties are created by ward sisters and physiotherapist going onto the wards?</p> <p><b>Ans.</b> Not aware of such but as part of patient feedback, they are asked whether they receive consistent message / information.</p>	
<b>4.0</b>	<b>'Proposed separation of urgent &amp; planned orthopaedic surgery'</b> by Mr Don Neame, NHS Communications	
	<p>Don Neame gave background information to the proposed separation of urgent &amp; planned orthopaedic surgery and discussed plans for change and the options available to bring about improvement in efficiency and quality of care.</p> <p>He explained that there are three hospitals involved in the change, namely; Hammersmith &amp; Fulham hospital, Charing Cross and St Marys.</p> <p>Among the options under consideration, the preferred options with the most benefits for change that will bring about improved outcomes and greater efficiency are; Planned surgery at Charing Cross Hospital and urgent surgery at St Mary's; and Planned surgery at Charing Cross Hospital but urgent at Charing Cross and St Mary Hospital. The fracture clinic and urgent medical care will remain unchanged.</p> <p>The proposal will go to a public consultation from August 4<sup>th</sup> and feedback from LINK members is welcomed.</p> <p><b>Discussion</b></p> <p><b>Q.</b> Who determines where patients are taken in ambulance  <b>Ans.</b> There are agreed arrangements in place which determines which hospital patients are taken to. Patients have a choice with plan care but not with urgent care.</p> <p><b>Q.</b> How does the doctor and the surgeons feel about the changes?  <b>Ans.</b> One group of surgeons view the changes as good while the other group has some concerns.</p> <p><b>Comment</b> – A member of the group commented that she can for-see problems for surgeons as their work will become monotonous with boredom setting in.  <b>Ans.</b> Surgeons will not be doing the same type of work all day; instead, there will be a balance.</p>	
<b>3.15</b>	<b>Update from Sub-group members on issues, activities</b>	

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	<b>and events</b>	
	<p><b>Yanju Ejegi - '360 Degrees' Free Newspaper</b>          LINK members will find the newspaper '360 Degrees' free news paper very informative. It is a monthly newspaper published for staff at Imperial College Healthcare NHS Trust. The newspaper includes a mix of news, staff achievements and features that keep staff informed about the Trust. LINK members can access a copy from their local library or from Charing Cross, Hammersmith, Queen Charlotte's &amp; Chelsea, St Mary's, Western Eye hospitals and Imperial College London Hospital, South Kensington campus.</p> <p><b>Gaenor Holland-Williams - K&amp;C Forum for Older Residents</b>          K&amp;C Forum for Older Residents has agreed to extending remit of services to older people who are carers and people been cared for. This will be considered at the next partnership board meeting.</p>	
<b>3.45</b>	<b>Forward Planning</b>	
	<p>LINK funding for 2011/12 financial year has been agreed; the amount received is less that of last year. This will mean a reduction in the number of sub-group meetings to four meetings for 2011/12 financial year.</p> <p><b>Work plan for 2011/12</b>          The group agreed the following as part of their work plan priority for 2011/12 financial year:</p> <ul style="list-style-type: none"> <li>- To continue to look at discharge planning</li> <li>- To continue with the Dignity Champions project</li> <li>- Look at hospital trusts Quality Accounts</li> <li>- Look at the 'fair access to Care Criteria'</li> </ul> <p><b>Action:</b> LINK Host staff to invite a speaker from Chelsea Westminster to speak on 'discharge planning'.</p>	<b>Chris Conn</b>
<b>4.0</b>	<b>Date of Next meeting</b>	
	<p><b>Date:</b> Wednesday 8<sup>th</sup> June  <b>Time:</b> 2 – 4pm  <b>Venue:</b> Committee Room 2, Kensington Town Hall</p>	