



**Kensington & Chelsea
Local Involvement Network**

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minutes of meeting

project title	Kensington & Chelsea Local Involvement Network																														
meeting type	K&C LINK Older People's Sub-Group Meeting																														
minute no	M-10	Ref	LINK																												
held at	Essex Unitarian Church, 112 Palace Gardens Terrace, Notting Hill Gate, London W8 4RT	held on	2 nd February 2011																												
present	<table border="0"> <tr> <td>Gaenor Holland-Williams</td> <td>K&C LINK Member</td> </tr> <tr> <td>Jeannie Lamb</td> <td>K&C LINK Member</td> </tr> <tr> <td>Christine Vigars (Chair)</td> <td>K&C LINK Management Group Member</td> </tr> <tr> <td>Catherine Larkin</td> <td>K&C LINK Member</td> </tr> <tr> <td>Gene Martin</td> <td>K&C LINK Member</td> </tr> <tr> <td>Margaret Feast</td> <td>K&C LINK Member</td> </tr> <tr> <td>Robin Tuck</td> <td>K&C LINK Management Group Member</td> </tr> <tr> <td>Laura Radley</td> <td>K&C LINK Member</td> </tr> <tr> <td>Betty Oracca-Tetteh</td> <td>K&C LINK Member</td> </tr> <tr> <td>Yanju Ejegi</td> <td>K&C LINK Member</td> </tr> <tr> <td>Dila Jonroy</td> <td>K&C LINK Member</td> </tr> <tr> <td>Angela Ainslie</td> <td>Imperial - Charing Cross Hospital</td> </tr> <tr> <td> Guest: Liz Gale</td> <td> Mental Capacity Act Lead Practitioner</td> </tr> <tr> <td>Host: Simmons Hall</td> <td>LINK Administrator</td> </tr> </table>			Gaenor Holland-Williams	K&C LINK Member	Jeannie Lamb	K&C LINK Member	Christine Vigars (Chair)	K&C LINK Management Group Member	Catherine Larkin	K&C LINK Member	Gene Martin	K&C LINK Member	Margaret Feast	K&C LINK Member	Robin Tuck	K&C LINK Management Group Member	Laura Radley	K&C LINK Member	Betty Oracca-Tetteh	K&C LINK Member	Yanju Ejegi	K&C LINK Member	Dila Jonroy	K&C LINK Member	Angela Ainslie	Imperial - Charing Cross Hospital	 Guest: Liz Gale	 Mental Capacity Act Lead Practitioner	Host: Simmons Hall	LINK Administrator
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apologies	Anita Bannister, Maeve Kavawagh, Larry DaSilva, Florence Joseph, Natalie Doyle, Rosemary Watt, Moss Ladbrooke, David Montagu Corry, Abdul Towolawi, Beryl Collinson, Sue Mastriforte, Mona Vandame, Naima Al Hardik, Intlak Al-Saeigh, Lakhwinder Gill																														

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Item	Welcome & Introductions	Action
2.0	Christine welcomed those attending the meeting including guest from Mental Capacity Act, Liz Gale.	
2.0	Agreement of Minutes – 18th November, 2010	
	The minutes of the last meeting were approved.	
2.15	Presentation on Planning for the Future - Liz Gale, Mental Capacity Act Lead Practitioner, K&C.	
	<p>Liz Gale gave a presentation on Planning for the Future, Mental Capacity Act 2005 covering: An introduction to the Mental Capacity Act; Information on communities planning for the future through the Act and information on local implementation.</p> <p>Liz Gale Explained that the Mental Capacity Act 2005 is about decisions that individuals face in their daily lives. It is the thought process involve in reaching a decision and whether you are able to reach the decision faced with.</p> <p>The Mental Capacity Act applies when there is something affecting the way an adult mind is working. The Mental Capacity Act also applies to anyone offering support to a person such as professionals, paid workers or a family members or a friend caring for someone.</p> <p>Finally Liz Gale explained that there are three main ways to plan for a time when individuals may experience difficulty in making some of their own decision. These are; Advance decisions; written statement and lasting power of attorney. A copy of the lasting power of attorney forms can be obtained from the Office of the Public Guardian customer services on 0300 456 0300 or can be downloaded from a local library. Click on Mental Capacity Act 2005 to read more about the act.</p> <p>Discussions</p> <p>Q. Should doctors listen to carers or make up their own minds?</p> <p>Ans. Liz Gale – Part of GP’s duty of care is to be reasonable sure that individual is able to make the decision in question. GPs should listen to carers but make the final assessment.</p> <p>Q. Is force feeding legal or illegal?</p> <p>Ans. Liz Gale – It is legal if the person lacks capacity to make</p>	

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	<p>choice and if it is in their best interest.s Restraint can be used to carry out feeding if it is to prevent harm to the person and if it is proportionate to the likelihood of the harm occurring and the seriousness of the harm if it did occur.</p> <p>Q. How can one judge if an individual have full capacity? Ans. Liz Gale - There is an assessment framework to work out whether the individual has capacity to make their own decision. Firstly, is there a problem affecting the way their mind is working? If so, is it stopping them making this particular decision? To make a decision, you need to be able to understand the information relevant to the decision, retain it long enough to reach a decision and weigh it up.</p> <p>Q. Who monitors the decision doctors make? Ans. Liz Gale – Monitoring take place within the normal clinical practice process of supervision. The doctor will reach the final decision by talking to other team member plus family and friends.</p> <p>Q. Who makes the decision in the event of a dispute between professional and relatives where no prior arrangement was made? Ans. Liz Gale – The family or the professionals will need to take the case to court who will then decide on the outcome.</p> <p>Q. is it important that someone knows how to write before entering into an advance decision? Ans. Liz Gale – An advance decision about life sustain treatment has to be in writing but if an individual is unable to write, someone can write it for them, sign it and have it witness by two set of witnesses.</p> <p>Comment – A member of the group comment on the importance of having a solicitor to complete the power of attorney form to put in proper legal language.</p> <p>Ans. Liz Gale – unless there are complicated financial affairs or something complex that need advise on, individuals should be able to complete the form without the help of a solicitor by following the guidance on the office of the public guardian website www.publicguardain.gov.uk .</p> <p>Action:</p> <ol style="list-style-type: none"> 1. Paula to follow up on item 3.15 in the previous meeting minutes - <i>Research into older people living on their own and experiencing difficulties accessing</i> 	<p>Simmons / Chris</p>
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	<p>services and report back to the next meeting on 22nd March.</p> <p>2. LINK Host staff to find out whether the citizen advice bureau provides help to people who do not have funds to put together a 'power of attorney'? To liaise with Liz Gale and report back at the next meeting on 22nd March.</p>	
3.0	Update from Sub-group members on issues, activities and events	
	<p>Discussion on the closure of EPIC Day Centre The group raised and discuss the effect of the proposed closure of EPIC Day centre in North Kensington. The group felt that the centre benefits the north of the borough and if closed, users will have to travel to the south of the borough for alternative suitable day centre.</p> <p>The group agreed that LINK will put forward a response through consultation process which is currently running. Anyone know of any other individual affected by the closure of EPIC should be asked to contact LINK Host staff on 020 8968 7049.</p>	Christine / Chris
4.0	LINK Priorities for the coming year	
	<p>4.1 'Next Step Project' Ask to take part in the evaluation of the 'Next Step' project. The aim of the project is to look to reduce the amount of people using accident and emergency services. The LINK is looking for volunteers to help to carrying out telephone interviews and if possible to help to analyse return questionnaires. Interview will start middle of March. Anyone interested should contact LINK staff.</p> <p>4.2 Hospital Discharge Process. Gaenor drew the groups attention to recent plans from Imperial College Healthcare NHS Trust for improved hospital discharge.</p> <p>Action: LINK Host staff to arrange a speaker to attend and present on Chelsea & Westminster hospital discharge process the next meeting on 22nd March.</p>	<p>All</p> <p>Chelsea & Westminster Hospital / Imperial College</p>
4.0	Date of Next meeting	
	<p>Date: Tuesday, 22 March 2011 Time: 2 – 4pm Venue: Kensington United Reform Church, Allen Street, Kensington, London W8 6BL</p>	